

MLXchange Tips and Tricks

Need help customizing your MLXchange Web Site? Here are some useful tips:

1

First, click on **SETTINGS**, then **PERSONALIZE**, and then **AGENT WEB PAGE SETUP**.

2

You should now see the below buttons... Here is what each one does:



Pretty Obvious... allows you to preview how your website currently looks.



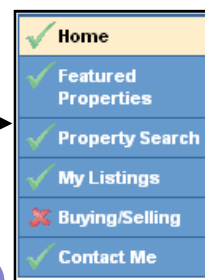
Allows you to change the Template your website is using. Choose from a collection of **CLASSIC**, **MISCELLANEOUS**, **BROKER**, OR **LANDSCAPES** templates.



This shows you your website address (URL) and also your **IDX** and **Contact Me** addresses (URL's).



This is where you will work on each page in your site. A green checkmark means it is on and a red checkmark means it is off.



Allows you to choose one of your Agent Photo's (that you have uploaded) that you want to show on your website. You can also choose an office image (such as a company logo) as long as your broker or Office Manager has it uploaded.



Able to turn on/off property addresses, mortgage calculator, virtual tour links, and task section on client pages.



Allows you to update your contact information that appears on your website and also your email signature.