

New York State Alliance of MLS's – Single Family (RES)

Single Family Residential --- For Member Use Only

® Denotes a Required Field

8/24

LOCATION INFORMATION

® VRP <input type="checkbox"/> Yes <input type="checkbox"/> No	® List Price <input type="text"/>	® County <input type="text"/>	® State NY - New York OO - Other, Non NYS, Non McKean PA OT - Other, International PA - Pennsylvania	® Street # <input type="text"/>	® Street Name <input type="text"/>
® Area <input type="text"/>	® Town or City <input type="text"/>	® Zip Code <input type="text"/>	® Tax Map Number <input type="text"/>	Pre Direction East North Northeast Northwest South Southeast Southwest West	® Street Type Avenue Lane Boulevard Circle Course Court Cove Crescent Crest Crossing Drive Extension Highway Hollow Meadow Parkway Place Point Ridge Rise Road Run Street Terrace Trail Turnpike Way
Village <input type="text"/>	® Postal City <input type="text"/>	® Square Footage <input type="text"/>	® # of Acres <input type="text"/>	Lot # <input type="text"/>	Unit # <input type="text"/>
® Nearest Cross Street <input type="text"/>	® Square Footage Source Agent Appraiser Assessor Builder Other-See Remarks Plans Public Records	® Lot Frontage <input type="text"/>	® Lot Depth <input type="text"/>	Lot Sq. Footage <input type="text"/>	Post Direction East North Northeast Northwest South Southeast Southwest West
Subdivision / Community <input type="text"/>	® Year Built <input type="text"/>	Year Built Description Existing Existing Unknown New Build To Be Built Under Construction (60-90 Days)	Lot Shape Circular Flag Irregular Pie Rectangular	® On Waterfront <input type="checkbox"/> Yes <input type="checkbox"/> No	Body of Water Name <input type="text"/>
55+ Subdivision/Community Yes No	® Type of Sale Choose up to 4 Auction Bank Owned / REO Co-Op Estate HUD or Govt Owned Normal Relocation Short Sale Trust	Body of Water Bay Canal Cape Channel Falls Harbor	Water Related Features Beach/Water Access Boat Access Only Deeded Water Rights	Waterfront Footage <input type="text"/>	Water View Water View Other-See Remarks
City Neighborhood <input type="text"/>	® School District Name <input type="text"/>	High School <input type="text"/>	Middle School <input type="text"/>	Elementary School <input type="text"/>	Riparian Rights <input type="checkbox"/> Yes <input type="checkbox"/> No
					Island <input type="checkbox"/> Yes <input type="checkbox"/> No
					Island Name <input type="text"/>

LISTING OFFICE INFORMATION

® Listing Agent ID <input type="text"/>	Co-Listing Agent ID <input type="text"/>	Lockbox Serial # <input type="text"/>	® Showing/Appt # <input type="text"/>	® Showing Instructions Choose up to 4 Call Agent to Register Call List Agent for Showing Instructions Call Owner/Tenant Contingent Upon Sale of Property Email List Agent HUD Master Key Key at Listing Office Lockbox - 24 hour Access Lockbox - Call First Lockbox - Must Make Appt Lockbox - Timed Access Lockbox - Vacant Online Showing Service Other - See Remarks Owner Occupied Tenant Occupied Text List Agent
Showing/Appt Description Agent Co-List Agent Appointment Service Office Other Remarks Owner	Owner 1 First Name <input type="text"/>	Middle Initial <input type="text"/>	® Owner 1 Last Name <input type="text"/>	
	Owner 2 First Name <input type="text"/>	Middle Initial <input type="text"/>	Owner 2 Last Name <input type="text"/>	
Seller's Attorney Name <input type="text"/>	Owner Street Address <input type="text"/>	Owner Town or City/ State <input type="text"/>	Owner Zip <input type="text"/>	
	Seller's Attorney Email <input type="text"/>			
Property Exclusions <input type="checkbox"/> Yes <input type="checkbox"/> No	® List Date <input type="text"/>	® Expiration Date <input type="text"/>	® Listing Type Exclusive Agency Exclusive Right to Sell	Service Type Limited Service MLS Entry Only
			Negotiation With Listing Broker Only Owner Directly	® Special Conditions Apply <input type="checkbox"/> Yes <input type="checkbox"/> No

Private Remarks - Confidential - For Member Use Only - Enter up to 1000 characters.

Initials

Room Type

Bedroom 1

Bedroom 2

Bedroom 3

Bedroom 4

Bedroom 5

Bedroom 6

Basement

Dining Room

Family Room

Kitchen

Living Room

Other 1

Other 2

Other 3

Other 4

Room Level/Floor

Basement

Basement

Basement

Basement

Basement

Basement

Basement

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Room Length

x

x

x

x

x

x

x

x

x

x

x

x

x

x

Room Width

Bedrooms 1st Floor/Level

Bedrooms 2nd Floor/Level

Bedrooms 3rd Floor/Level

Bedrooms 4th Floor/Level

Bedrooms Basement/Level

Full Baths 1st Floor/Level

Full Baths 2nd Floor/Level

Full Baths 3rd Floor/Level

Full Baths 4th Floor/Level

Full Baths Basement/Level

Half Baths 1st Floor/Level

Half Baths 2nd Floor/Level

Half Baths 3rd Floor/Level

Half Baths 4th Floor/Level

Half Baths Basement/Level

Bedrooms Approved for Septic

Total Rooms

Total Stories

Builder Model

Style of Residence

Choose up to 2

2 Story

A-Frame

Bungalow

Cabin

Cape Cod

Carriage House

Chalet

Colonial

Contemporary

Cottage

Farmhouse

Foursquare

Greek Revival

Hillside

Historic

Log Home

Manufactured Home in Park

Manufactured Home with Land

Mediterranean/Spanish

Mobile Home in Park

Mobile Home with Land

Double Wide

Single Wide

Modular

Old Style

Other - See Remarks

Patio

Raised Ranch

Ranch

Rehab Needed

Seasonal

Split Level

Traditional

Transitional

Tudor

Victorian

Working Farm

Exterior Construction

Choose up to 5

Aluminum/Steel

Brick

Brick and Frame

Cedar

Composition

Concrete Block

EIFS

Fiber Cement

Frame

Log Home

Garage Spaces

Garage Description

Choose up to 2

2nd Garage

Attached

Carport

Detached

No Garage

Under House

Garage Amenities

Choose up to 5

Bay(s)

Electrical Service

Heated

Shop Space

Storage

Water

Attic Description

Choose up to 3

Crawl Space

Finished

Full

None

Partial

Partially Finished

Pull Down Stairs

Scuttle Access

Stair Access

Unfinished

Walk-in

Driveway Description

Choose up to 5

Blacktop

Circular

Common

Concrete

Concrete - Stamped

Dirt

Double Wide

Heated Driveway

None

Lot Information

Choose up to 7

Adjacent to State Land

Agricultural District

Commercial Zoning

Corner Lot

Cul De Sac

Deed Restriction

Elevation Survey Available

Flood Zone

Green Area

Home Office Zoning

Horses Permitted

In Adirondack Park

Land Lease

Land Locked

Near Bus Line

No Road Access

Neighborhood Street

On Golf Course

On Reservation

Other - See Remarks

Preservation District

Primary Road

Private Road

Right of Way

Rural Road

Seasonal Road

Secluded

Secondary Road

Ski in and out

Slope View

Uncapped Nat Gas Well

Wooded Lot

Basement Description

Choose up to 3

Crawl Space

Egress Window

Exterior Walkout

Exterior Walk-up/

Bulkhead Doors

Finished

Full

None

Partial

Partially Finished

Slab

Floor Description

Choose up to 7

Ceramic-Some

Hardwood-Some

Laminate-Some

Marble-Some

Other - See Remarks

Resilient-Some

Tile-Some

Vinyl-Some

Vinyl Luxury-Some

Wall To Wall Carpet-Some

Wood-Some

Public Remarks - Enter up to 1200 characters.

GOM Rights Reserved

Yes

No

Timber Rights Reserved

Yes

No

Initials

® **Directions to Property -** Enter up to 234 characters.

® **Additional Rooms**

Choose up to 14	
1st Floor Bedroom	Laundry-2nd Floor
1st Floor Primary Bedroom	Laundry-Basement
1st Floor Primary Suite	Library
Bar Room	Living Room
Basement / Rec Room	Loft
Bonus Room	Morning Room
Den/Study	Office
Family Room	Other - See Remarks
Florida/Sun Room- Heated	Panic/Secure Room
Florida/Sun Room- Unheated	Porch - Enclosed
Foyer/Entry Hall	Porch -Open
Garage Apartment	Porch - Screened
Great Room	Possible Additional Bedroom
Guest Suite	Primary Bedroom Bath
Gym	Roughed In Bath
In-Law - see Remarks	Storage Room
In-Law Suite	Studio
Laundry-1st Floor	Workshop

Additional Exterior Features

Choose up to 14	
Awning	Playset / Swingset
Balcony	Pool-Above Ground
Barbecue	Pool-In Ground
Cable TV Available	Pool-Neighborhood/
Deck	Community
Dock- see Remarks	Post -Type Gas Grill
Electric Pet Fence	Private Yard - see Remarks
Fully Fenced Yard	Propane Tank - Leased
Garage Door Opener	Propane Tank - Owned
High Speed Internet	Satellite Dish
Hot Tub	Tennis Court
Lawn Sprinkler System	Thermal Windows - Some
Other - See Remarks	TV Antenna
Partially Fenced Yard	Vineyard
Patio	Windmill
Permits Available	Wood Screens/Storms-some

FIREPLACES

® # Artificial	® # Gas	® # Pellet	® # Wood Burning	® # Wood Stove
<div></div>	<div></div>	<div></div>	<div></div>	<div></div>
® # Coal	® # Other	® # Freestanding	® # Not Represented to Code	
<div></div>	<div></div>	<div></div>	<div></div>	

INTERIOR AND EXTERIOR INFORMATION

Additional Interior Features

Choose up to 14	
Atrium Door	Natural Woodwork - some
Attic Fan	Other - See Remarks
Cathedral Ceiling	Pex Plumbing- Some
Cedar Closets	Radon Mitigation System
Ceiling Fan	Sauna
Central Vacuum System	Security System - Leased
Circuit Breakers - Some	Security System - Owned
Copper Plumbing - Some	Skylight
Drapes - Some	Sliding Glass Door
Dry Bar	Stained Glass - Some
Electrical Fuses - some	Sump Pump
Freestanding/Window AC	Two Story Foyer
Furnished	Water Purification System
Furnished - Partially	Water Softener - Leased
Hot Tub	Water Softener - Owned
Indoor Pool	Wet Bar
Intercom	Whirlpool Tub
Leaded Glass - some	

Accessibility

Choose up to 14	
32 Inch Doors - some	No Interior Steps
Accessible/ANSI - some	No Step Entry
Adaptable Home - some	No Step Laundry
Bath - Removable Cabinets	No Step Shower
Built to ANSI standards	Ramp
Chairlift - see Remarks	Visual Alert System
Elevator - ANSI standard	Wheelchair Bathroom
Entry Level Bedroom	Wheelchair Hall - 4 ft plus
Handicap Doors - Some	Wheelchair Kitchen
Kitchen - Adj Cabinets	

Roof Description

Choose up to 5	
Asphalt	Rubber Membrane
Built-up / Tar	Sawtooth
Composition	Shingles
Flat	Skylight
Metal	Slate / Tile
Other - See Remarks	Sloped

® **Kitchen Equipment/Appliances**

Choose up to 14	
Convection	Oven/Range Gas
Cooktop - Electric	Range Hood-Exhaust Fan
Cooktop - Gas	Refrigerator
Dishwasher	Refrigerator-Built In
Disposal	Surface Grill
Dryer	Trash Compactor
Dual Fuel Range	Washer
Freezer	Wine Chiller(s)
Microwave	
Negotiable	
None	
Other - See Remarks	
Oven - Double	
Oven/Range Built-In	
Oven/Range Electric	
Oven/Range Freestanding	

® **Foundation Description**

Block
Other - See Remarks
Pier and Beam
Poured
Stone
Wood

Additional Structures

Choose up to 6	
ADU-Accessory Dwelling Unit	
Barn / Outbuilding	
Chicken Coop	
Gazebo	
Greenhouse	
OutHouse	
Pool House	
Shed	
Shed-Leased	
Other	

UTILITIES INFORMATION

® **HVAC Type**

Choose up to 9	
AC Unit-Wall	Multi-Zone
AC Unit-Window	Municipal Electric
AC-Central	No Heat
AC-Multi-Zone	Other - See Remarks
Baseboard	Programmable Thermostat
Electronic Air Filter	Radiant
Forced Air	REA
Gravity	Solar
Heat Gas on Gas Stove	Space Heater
Heat Pump	Steam
Heated Floors	Stove
Hot Water	Wall Furnace
Humidifier	Wood Auxiliary Unit

Emergency Backup

Generator - Permanent
Panel Connection For Generator
Sump Pump - Battery Power
Sump Pump - Water Power

ENERGY STAR® Qualified

Appliances
Cooling
Heating
Lighting
Windows

® **ENERGY Equipment**

Oil Tank-Above Ground
Oil Tank-Below Ground
Oil Tank-In Basement
Propane Tank-Owned
Propane Tank-Leased
Solar-Owned
Solar-Leased
Wind Turbine-Owned
Wind Turbine-Leased
Other
None

® **Water Heater/Fuel**

Choose up to 2	
Electric	
Gas	
None	
Oil	
Other - See Remarks	
Propane	
Solar	
Tankless	

® **Heating Fuel Description**

Choose up to 4	
3 Phase	Oil
Coal	Other - See Remarks
Electric	Propane
Gas	Solar
Geothermal	Wood

Well Location

®

Sewer Description

Choose up to 2

Chemical

Holding Tank

Other - See Remarks

Septic

Sewer Available

Sewer Connected

Sewer Shared

Type of Well

Drilled
Driven Point
Dug
None
Other
Pipe to Lake / River
Shared
Shore Well
Spring

® **Water Resources**

Choose up to 2	
Lake / River	
Other - See Remarks	
Public Available	
Public Connected	
Spring	
Well	

Initials

FINANCIAL INFORMATION**® Possible Financing**

Choose up to 7

Assumable

Assumable with Lender Approval

Cash

Cash Only

Commercial

Conventional

FHA

Land Contract

Lease Option

Other - See Remarks

Owner 1st

Owner 2nd

Private

Rehab Loan

USDA

USDA-FSA Loan

VA

Wrap

Lot Rent

® HOA Payment

Annually

Monthly

None

Quarterly

Semi-Annually

Special Assessment-See Remarks

HOA Fee

HOA Amenities

Choose up to 7

Basketball

Clubhouse

Dock(s)

Exercise

Golf

Kitchen

No Amenities

Other - See Remarks

Pool

Sauna

Security

Storage

Tennis

Tot Lot

Tax Information

Choose up to 3

Taxes include Special Assessments

Taxes include Special Tax Dist

To be subdivided, taxes based on larger parcel

® Assessed Value

Mobile Home Serial #

Manufacturer

Manufacture Date

® Town/County Tax

® School Tax

® City/Village Tax

® Annual Special Assessment

1st Mortgage Balance

2nd Mortgage/Home Equity Balance

® Escrow Bank

® Escrow Agent

DISPLAY AND OCCUPANCY INFORMATION**® Possession**

Choose up to 3

After Closing

At Closing

Before Closing

Immediate

Leases

Negotiable

Other - See Remarks

Tenants Rights

® Internet

☐ Yes ☐ No

® Internet Street Address

☐ Yes ☐ No

® Third Party Commentary/Blog

☐ Yes ☐ No

® AVM

☐ Yes ☐ No

Virtual Tour Link (Unbranded) - This field most often shown on websites.

Virtual Tour Link (Branded)

3-D Virtual Tour Link (Unbranded) Inside Home

Aerial Drone Video Link (Unbranded)

Ad Header - Enter your ad headline up to 25 characters. This will be pulled by your vendor for online or print advertising, if applicable.

Ad Copy - Enter your ad copy up to 255 characters. This will be pulled by your vendor for online or print advertising, if applicable.

MLS # _____

Owner(s) has verified the above information and warrants that it is accurate to the best of his/her knowledge. The Listing Agent assumes no responsibility to anyone for the accuracy of owner's information, except as otherwise provided by law.

Owner _____ **Date** _____

Owner _____ **Date** _____

Listing Agent _____ **Firm** _____

Initials