

New York State Alliance of MLS's - Condo/Townhouse

Condo / Townhouse --- For Member Use Only ® Denotes a Required Field

6/09

LOCATION INFORMATION

VRP Yes No
 List Price
 County
 State
 NY - New York
 OO - Other, Non NYS, Non McKean PA
 OT - Other, International
 PA - Pennsylvania

Area
 Town or City
 Street #
 Street Name

Village
 Postal City
 Zip Code
 Tax Map Number

Square Footage
 # of Acres
 Unit #

Nearest Cross Street
 Lot Shape
 Circular
 Flag
 Irregular
 Pie
 Rectangular

Subdivision / Community
 Lot Frontage
 Lot Depth
 Lot Sq. Footage

55+ Subdivision/Community
 Yes No

City Neighborhood
 Year Built
 Year Built Description
 Existing
 Existing Unknown
 New Build
 To Be Built
 Under Construction (60-90 Days)

School District Name
 Type of Sale
 Choose up to 4
 Auction
 Bank Owned / REO
 Co-Op
 Estate
 HUD or Govt Owned
 Normal
 Relocation
 Short Sale
 Trust

High School
 On Waterfront
 Yes No

Middle School
 Waterfront Description
 Bay Lake
 Canal Pond
 Cape Reservoir
 Channel River / Stream / Creek
 Falls Swamp
 Harbor

Elementary School
 Pre Direction
 East
 North
 Northeast
 Northwest
 South
 Southeast
 Southwest
 West

Waterfront Name

Waterfront Footage
 Riparian Rights
 Island
 Yes No Yes No

Island Name

LISTING OFFICE INFORMATION

Listing Agent ID
 Co-Listing Agent ID
 Lockbox Serial #
 Showing/Appt #
 Showing Instructions
 Choose up to 4
 Call Agent to Register
 Call List Agent for Showing Instructions
 Call Owner/Tenant
 Contingent Upon Sale of Property
 Email List Agent
 HUD Master Key
 Key at Listing Office
 Lockbox - 24 hour Access
 Lockbox - Call First
 Lockbox - Must Make Appt
 Lockbox - Timed Access
 Lockbox - Vacant
 Online Showing Service
 Other - See Remarks
 Owner Occupied
 Tenant Occupied
 Text List Agent

Showing/Appt Description
 Agent
 Co-List Agent
 Appointment Service
 Office
 Other Remarks
 Owner

Owner 1 First Name
 Middle Initial
 Owner 1 Last Name

Owner 2 First Name
 Middle Initial
 Owner 2 Last Name

Owner Street Address
 Owner Town or City/ State
 Owner Zip

Property Exclusions
 Yes No

List Date
 Expiration Date
 Listing Type
 Exclusive Agency Limited Service
 Exclusive Right to Sell MLS Entry Only

Service Type
 Negotiation With
 Listing Broker Only
 Owner Directly

Broker Agent Compensation
 Buyer Agent Compensation
 Sub Agent Compensation
 Special Conditions Apply
 Yes No

Private Remarks - Confidential - For Member Use Only (600 Spaces)

Initials

GENERAL INFORMATION

Room Type

- Room type selection list including Bedroom 1-6, Basement, Dining Room, Family Room, Kitchen, Living Room, and Other 1-4.

Room Level/Floor

- Room level selection list for each room type, including Basement, 1st Floor, 2nd Floor, 3rd Floor, 4th Floor, and Greater than 4th Floor.

Room Length

Room length input fields with a multiplier 'x'.

Room Width

Room width input fields with a multiplier 'x'.

Bedrooms 1st Floor/Level, Bedrooms 2nd Floor/Level, Bedrooms 3rd Floor/Level, Bedrooms 4th Floor/Level, # Bedrooms Basement/Level

Input fields for bedroom counts per floor and basement.

Full Baths 1st Floor/Level, Full Baths 2nd Floor/Level, Full Baths 3rd Floor/Level, Full Baths 4th Floor/Level, # Full Baths Basement/Level

Input fields for full bath counts per floor and basement.

Half Baths 1st Floor/Level, Half Baths 2nd Floor/Level, Half Baths 3rd Floor/Level, Half Baths 4th Floor/Level, # Half Baths Basement/Level

Input fields for half bath counts per floor and basement.

Total # Bedrooms, Total # Full Baths, Total # Half Baths, # Bedrooms Approved for Septic, Total Rooms, Total Stories

Input fields for total counts of bedrooms, baths, rooms, and stories.

Type

- Home type selection list: Condo-Apartment Style, Condo-Townhouse, Condominium, Coop, Other - See Remarks, Patio Home Attached, Patio Home Detached, Townhouse.

Exterior Construction

- Exterior construction material selection list: Aluminum/Steel, Concrete Block, Brick, Brick and Frame, Cedar, Composition, EIFS, Frame, Log Home, Log Sided, Other - See Remarks, Shake Shingle, Stone, Stone and Frame, Stucco, Timber Frame, Vinyl, Wood.

Garage Spaces

Input field for the number of garage spaces.

Garage Description

- Garage description selection list: 2nd Garage, Attached, Carport, Detached, No Garage, Under House.

Kitchen Dining Description

- Kitchen and dining area selection list: 2nd Kitchen, Breakfast Bar, Breakfast Room, Country Kitchen, Dining L, Eat-In, Formal Dining Room, Granite Counter, Island, Kitchen/Family Room Combo, Living/Dining Combo, Other - See Remarks, Pantry, Solid Surface Counter, Walk-In Pantry.

Lot Information

- Lot information selection list: Agricultural District, Beach Access, Commercial Zoning, Corner Lot, Cul De Sac, Deed Restriction, Elevation Survey Available, Flood Zone, Green Area, Home Office Zoning, Horses Permitted, Land Lease, Land Locked, Near Bus Line, Neighborhood Street, On Golf Course, On Reservation, Other - See Remarks, Preservation District, Primary Road, Private Road, Right of Way, Rural Road, Secluded, Secondary Road, Ski in and out, Slope View, Uncapped Nat Gas Well, Water View, Wooded Lot.

Basement Description

- Basement description selection list: Crawl Space, Exterior Walkout, Exterior Walk-up/Bulkhead Doors, Finished, Full, None, Partial, Partially Finished, Slab.

Floor Description

- Floor description selection list: Ceramic-Some, Hardwood-Some, Laminate-Some, Marble-Some, Other - See Remarks, Resilient-Some, Tile-Some, Vinyl-Some, Wall To Wall Carpet-Some, Wood-Some.

Attic Description

- Attic description selection list: Crawl Space, Finished, Full, None, Partial, Partially Finished, Pull Down Stairs, Scuttle Access, Stair Access, Unfinished.

Unit Floor Plan

- Unit floor plan selection list: Freestanding, One Level, Two Levels, Three Or More Levels.

Parking

- Parking selection list: 1 Assigned Space, 2 Assigned Spaces, Covered, Open, None, Other - See Remarks.

Unit Location

- Unit location selection list: 1st Floor, 2nd Floor, 3rd-5th Floors, 6th Floors +, Center, End, Front, Ground Floor, Other - See Remarks, Rear, Top Floor.

Builder Model

Input field for the builder model.

Public Remarks - (800 Spaces)

Large text area for public remarks.

Directions to Property (234 Spaces)

Text area for directions to the property.

Initials input field.

INTERIOR AND EXTERIOR

® Additional Rooms

Choose up to 14

- 1st Floor Bedroom
- 1st Floor Master Bedroom
- 1st Floor Master Suite
- Basement / Rec Room
- Bonus Room
- Den/Study
- Family Room
- Florida/Sun Room- Heated
- Florida/Sun Room- Unheated
- Foyer/Entry Hall
- Garage Apartment
- Great Room
- Guest Suite
- In-Law - see Remarks
- Laundry-1st Floor
- Laundry-2nd Floor
- Laundry-Basement
- Laundry-Common
- Laundry-None
- Library
- Living Room
- Loft
- Master Bedroom Bath
- Morning Room
- Office
- Other - See Remarks
- Porch - Enclosed
- Porch -Open
- Porch - Screened
- Possible Additional Bedroom
- Roughed In Bath
- Studio
- Workshop

Additional Interior Features

Choose up to 14

- Atrium Door
- Attic Fan
- Cathedral Ceiling
- Cedar Closets
- Ceiling Fan
- Central Vacuum System
- Circuit Breakers - Some
- Copper Plumbing - Some
- Drapes - Some
- Dry Bar
- Electrical Fuses - some
- Freestanding/Window AC
- Hot Tub
- Indoor Pool
- Intercom
- Leaded Glass - some
- Natural Woodwork - some
- Other - See Remarks
- Pex Plumbing- Some
- Sauna
- Security System - Leased
- Security System - Owned
- Skylight
- Sliding Glass Door
- Stained Glass - Some
- Sump Pump
- Two Story Foyer
- Water Purification System
- Water Softener - Leased
- Water Softener - Owned
- Wet Bar
- Whirlpool Tub

® Kitchen Equipment/Appliances

Choose up to 14

- Convection
- Cook Top-Electric
- Cooktop - Gas
- Dishwasher
- Disposal
- Dryer
- Dual Fuel Range
- Freezer
- Microwave
- Negotiable
- None
- Other - See Remarks
- Oven/Range Built-In
- Oven/Range Electric
- Oven/Range Freestanding
- Oven/Range Gas
- Range Hood-Exhaust Fan
- Refrigerator
- Refrigerator-Built In
- Surface Grill
- Trash Compactor
- Washer
- Wine Chiller(s)

Additional Exterior Features

Choose up to 14

- Awning
- Balcony
- Barbecue
- Cable TV Available
- Deck
- Dock- see Remarks
- Electric Pet Fence
- Fully Fenced Yard
- Garage Door Opener
- High Speed Internet
- Hot Tub
- Lawn Sprinkler System
- Other - See Remarks
- Partially Fenced Yard
- Patio
- Permits Available
- Playset / Swingset
- Pool-Above Ground
- Pool-In Ground
- Pool-Neighborhood/Community
- Post -Type Gas Grill
- Private Yard - see Remarks
- Propane Tank - Leased
- Propane Tank - Owned
- Satellite Dish
- Tennis Court
- Thermal Windows - Some
- TV Antenna
- Wood Screens/Storms-some

Accessibility

Choose up to 14

- 32 Inch Doors - some
- Accessible/ANSI - some
- Adaptable Home - some
- Bath - Removable Cabinets
- Built to ANSI standards
- Chairlift - see Remarks
- Elevator - ANSI standard
- Entry Level Bedroom
- Handicap Doors - Some
- Kitchen - Adj Cabinets
- No Interior Steps
- No Step Entry
- No Step Laundry
- No Step Shower
- Ramp
- Visual Alert System
- Wheelchair Bathroom
- Wheelchair Hall - 4 ft plus
- Wheelchair Kitchen

® Management

Choose up to 3

- Builder
- HOA
- Other - See Remarks
- Professional
- Resident Manager
- Self Management

® Pets Allowed

Choose up to 6

- Breed Restrictions
- Cats OK
- Dogs OK
- No
- Number Limit
- Size Limit
- Yes

Max Pet Weight

FIREPLACES

® # Artificial

® # Gas

® # Pellet

® # Wood Burning

® # Wood Stove

® # Coal

® # Other

® # Freestanding

® # Not Represented to Code

Initials

UTILITIES INFORMATION

® HVAC Type

- Choose up to 9
- AC Unit-Wall
 - AC Unit-Window
 - AC-Central
 - Baseboard
 - Electronic Air Filter
 - Forced Air
 - Gravity
 - Heat Gas on Gas Stove
 - Heat Pump
 - Heated Floors
 - Hot Water
 - Humidifier
 - Multi-Zone
 - Municipal Electric
 - No Heat
 - Other - See Remarks
 - Programmable Thermostat
 - Radiant
 - Solar
 - Space Heater
 - Steam
 - Stove
 - Wall Furnace
 - Wood Auxiliary Unit

Emergency Backup

- Generator - Panel Connection
- Generator - Permanent
- Sump Pump - Battery Power
- Sump Pump - Water Power

ENERGY STAR® Qualified

- Appliances
- Cooling
- Heating
- Lighting
- Windows

® Sewer Description

- Choose up to 2
- Chemical
 - Other - See Remarks
 - Septic
 - Sewer Available
 - Sewer Connected
 - Sewer Shared

® Water Heater/Fuel

- Choose up to 4
- Electric
 - Gas
 - None
 - Oil
 - Other - See Remarks
 - Propane
 - Solar
 - Tankless

® Heating Fuel Description

- Choose up to 2
- 3 Phase
 - Coal
 - Electric
 - Gas
 - Oil
 - Other - See Remarks
 - Propane
 - Solar
 - Wood

® Water Resources

- Choose up to 2
- Lake
 - Other - See Remarks
 - Public Available
 - Public Connected
 - Spring
 - Well

Type of Well

- Drilled
- Driven Point
- Dug
- None
- Other
- Pipe to Lake / River
- Shared
- Shore Well
- Spring

Well Location

FINANCIAL INFORMATION

® Possible Financing

- Choose up to 7
- Assumable
 - Assumable with Lender Approval
 - Cash
 - Cash Only
 - Conventional
 - FHA
 - Land Contract
 - Lease Option
 - Other - See Remarks
 - Owner 1st
 - Owner 2nd
 - Rehab Loan
 - USDA
 - USDA-FSA Loan
 - VA
 - Wrap

® HOA Payment Description

- Annually
- Monthly
- None
- Quarterly
- Semi-Annually

HOA Fee

HOA Amenities

- Choose up to 7
- Basketball
 - Clubhouse
 - Dock(s)
 - Exercise
 - Golf
 - Kitchen
 - No Amenities
 - Other - See Remarks
 - Pool
 - Sauna
 - Security
 - Storage
 - Tennis
 - Tot Lot

Association Fee Includes

- Choose up to 12
- Common Area Maintenance
 - Common Area Taxes And Insurance
 - Common Heating/Cooling
 - Electric
 - Exterior Building Maintenance
 - Heat
 - Master Insurance
 - Other - See Remarks
 - Reserve Fund
 - Snow Removal
 - Trash/Garbage Collection
 - Water/Sewer Fee

Tax Information

- Choose up to 3
- Taxes include Special Assessments
 - Taxes include Special Tax Dist
 - To be subdivided, taxes based on larger parcel

® Assessed Value

® Town/County Tax

® School Tax

® City/Village Tax

® Annual Special Assessment

1st Mortgage Balance

2nd Mortgage/Home Equity Balance

® Escrow Bank

® Escrow Agent

Management Company Name

Management Company Phone

DISPLAY AND OCCUPANCY INFORMATION

® Possession

- Choose up to 3
- After Closing
 - At Closing
 - Before Closing
 - Immediate
 - Leases
 - Negotiable
 - Other - See Remarks
 - Tenants Rights

® Internet

- Yes No

® Internet Street Address

- Yes No

® Third Party Commentary/Blog

- Yes No

® AVM

- Yes No

Virtual Tour Link (Unbranded)

Virtual Tour Link (Branded)

MLS # _____

Owner(s) has verified the above information and warrants that it is accurate to the best of his/her knowledge. The Listing Agent assumes no responsibility to anyone for the accuracy of owner's information, except as otherwise provided by law.

Owner _____ Date _____

Owner _____ Date _____

Listing Agent _____ Firm _____

Initials