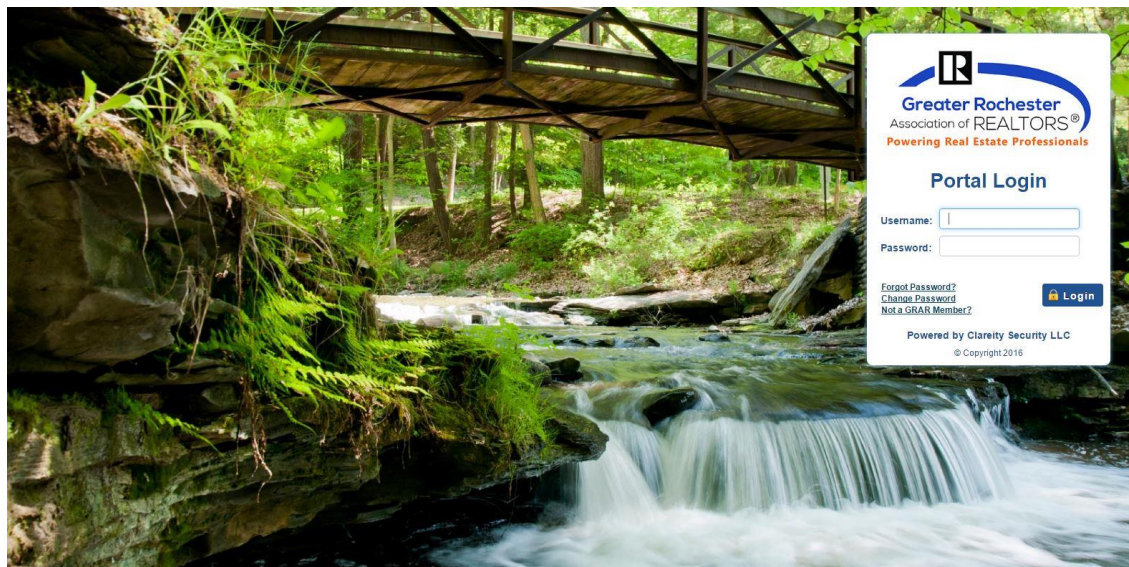


Instructions for Completing MLS Enrollment

Step1: Select the GRAR (on behalf of UNYREIS) MLS



Step 2: Enter your MLS Username (which is your GRAR Member #) and your Password. Click "Login".

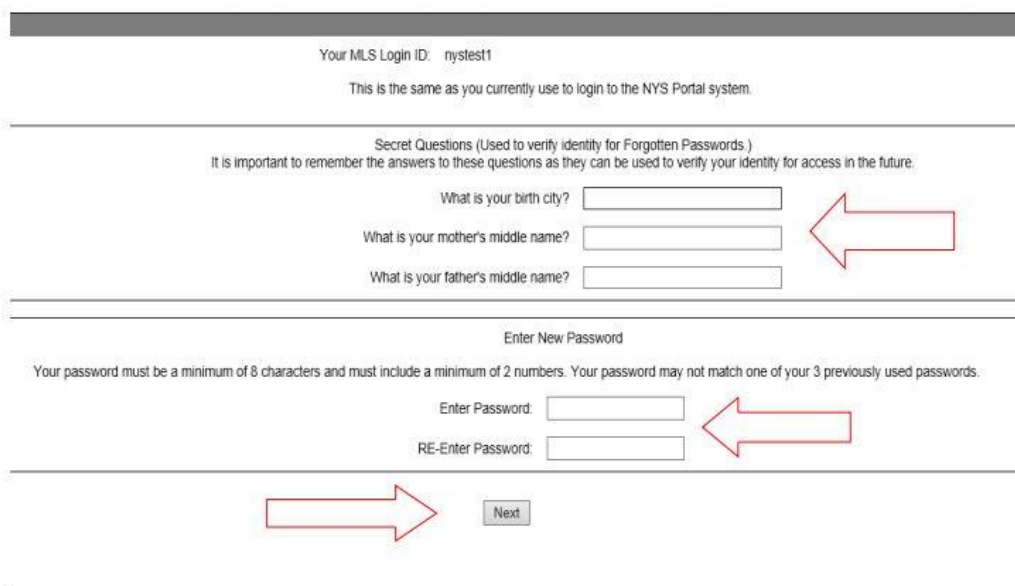


Step 3: **You will be redirected to the enrollment process.**

Note: This may not happen immediately. You may not be asked to enroll for several weeks and can continue to use your old IDs until then.

Step 4: **Read the Enrollment Agreement Terms of Use. Click “I Agree”.**

Step 5: **Answer your 3 secret questions, enter a new password, and select “Next”.**



The screenshot shows a web form for enrollment. At the top, a grey bar contains the text "Your MLS Login ID: nystest1". Below this, a note states "This is the same as you currently use to login to the NYS Portal system." The next section is titled "Secret Questions (Used to verify identity for Forgotten Passwords.)" and includes a warning: "It is important to remember the answers to these questions as they can be used to verify your identity for access in the future." There are three input fields: "What is your birth city?", "What is your mother's middle name?", and "What is your father's middle name?". A red arrow points to the right of the first field, and another red arrow points to the left of the second and third fields. Below the secret questions is a section titled "Enter New Password" with a note: "Your password must be a minimum of 8 characters and must include a minimum of 2 numbers. Your password may not match one of your 3 previously used passwords." There are two input fields: "Enter Password:" and "RE-Enter Password:". A red arrow points to the right of the second field. At the bottom of the form is a "Next" button with a red arrow pointing to it from the left.

Step 6: **Enrollment is complete. Select “Continue” to log in.**