



# The Speed Bar is a multipurpose searching tool will allow you to run a search from any screen.



### The Speed Bar accepts two types of input:

- **Speed Bar Shorthand**: a series of simple codes you enter into the Speed Bar. Matrix translates your entries into search criteria and runs the corresponding search.
- **Speed Bar Shortcuts**: any Matrix search that you've Saved As a Speed Bar shortcut. Enter its name in the Speed Bar and Matrix runs that saved search.

### **Shorthand Tips:**

- Keep it simple and case doesn't matter
- Combine your Shorthand codes in any order (except for bedrooms and bathrooms)
- Put spaces between Shorthand codes, not commas
- Check the criteria on the results page to ensure it searched for what you asked for
- You may search by either street address or zip code, but not both
- You may use search symbols here including +, -, \*, !
  Ex: If you are searching for properties on Riverview Drive, type Riverview\*
  Ex. To search for properties with the word "Lake" in the street name except for properties on "Lakeshore" and "Lake Shore", enter the following string into a single Street Name field:
  Lake\*, !Lakeshore, !Lake Shore

#### **Speed Bar Shorthand Examples:**

- **ML Numbers**: B416373, S316373, or R619347
- Status: A for Active; S for Closed/Rented
- Property Type: RES, MUL, COM, LND
  - Examples: "MUL" for Multi Family, 'A CP' for Active Cross Property





- Street Number and Name: 123 Main (enter exact Street Name and omit Street Type)
- **Street Name**: Main (enter exact Street Name and omit Street Type)
- **City**: City name
  - o Example: Bath or Amherst
- **County**: (Short Value)
- **Price (In Thousands):** \$500-550 or \$500+ or \$500-(Note: this is the current price for Actives; the Sales Price for Solds)
- **Bedrooms and Bathrooms**: 4+ 3+ for 4 or more bedrooms and 3 or more bathrooms
- Approx. Square Feet: 2000+ sqft or 2000-2500 sqft
- Acres: 20 acres or 2-4 ac
- **Open Houses**: OH 7/20/2016 or OH 0 (0 means today)
- Agent Search: AG Brown or AG Adam Brown
- Office Search: OFF Century\*

## **Combining Shorthand Codes - Examples:**

- RES A for Active listings
- RES A 14623 for Active listings in Zip Code 14623
- A 14623 \$200+ 4+ for Active in 14623 at \$200,000 or above with 4 or more bedrooms

## **Field Examples:**

- **Status:** A, C, U, P, S, W, X, T
- Price (in Thousands): You must use a '\$' before the dollar amount.
  - \$300
    \$300-350
    \$650+
    \$300 \$300 \$300 Price equal to or greater than \$650,000
    \$300 Price equal to or less than \$300,000
- Beds: You may add a space and "beds" or "bd" after the number, but are not required to do so.
  - o 3 bd Exactly 3 Bedrooms
  - o 3-5 Between 3 and 5 Bedrooms, inclusive
  - 3+ Equal to or greater than 3 Bedrooms
  - o 3- Equal to or less than 3 Bedrooms

#### Technology Tips

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• **Full Baths:** You may add a space and "baths" or "ba" after the number, but are not required to do so.

| 0 | 3 ba    | Exactly 3 Full Baths                  |
|---|---------|---------------------------------------|
| 0 | 3 baths | Exactly 3 Full Baths                  |
| 0 | 3-5     | Between 3 and 5 Full Baths, inclusive |
| 0 | 3+      | Equal to or greater than 3 Full Baths |
| 0 | 3-      | Equal to or less than 3 Full Baths    |

- **Zip Code:** Enter a 5 digit Zip Code
  - o 13104
  - o 13104 13107
- Approx. Square Feet: You must add "sqft" or "sf" after the number.
  - 3000+ sqft Equal to or greater than 3,000 sqft
  - o 2000-2750 sf Between 2,000 and 2,750 sqft, inclusive
- **Approx. Acres:** You must add "ac", "acre", or "acres" after the number; but it does not matter which shorthand code you use.
  - o 1 acre Exactly 1 Acre
  - o 3.5+ ac Equal to or greater than 3.5 acres
  - o 3.25-3.75 acres Between 3.25 and 3.75 acres, inclusive