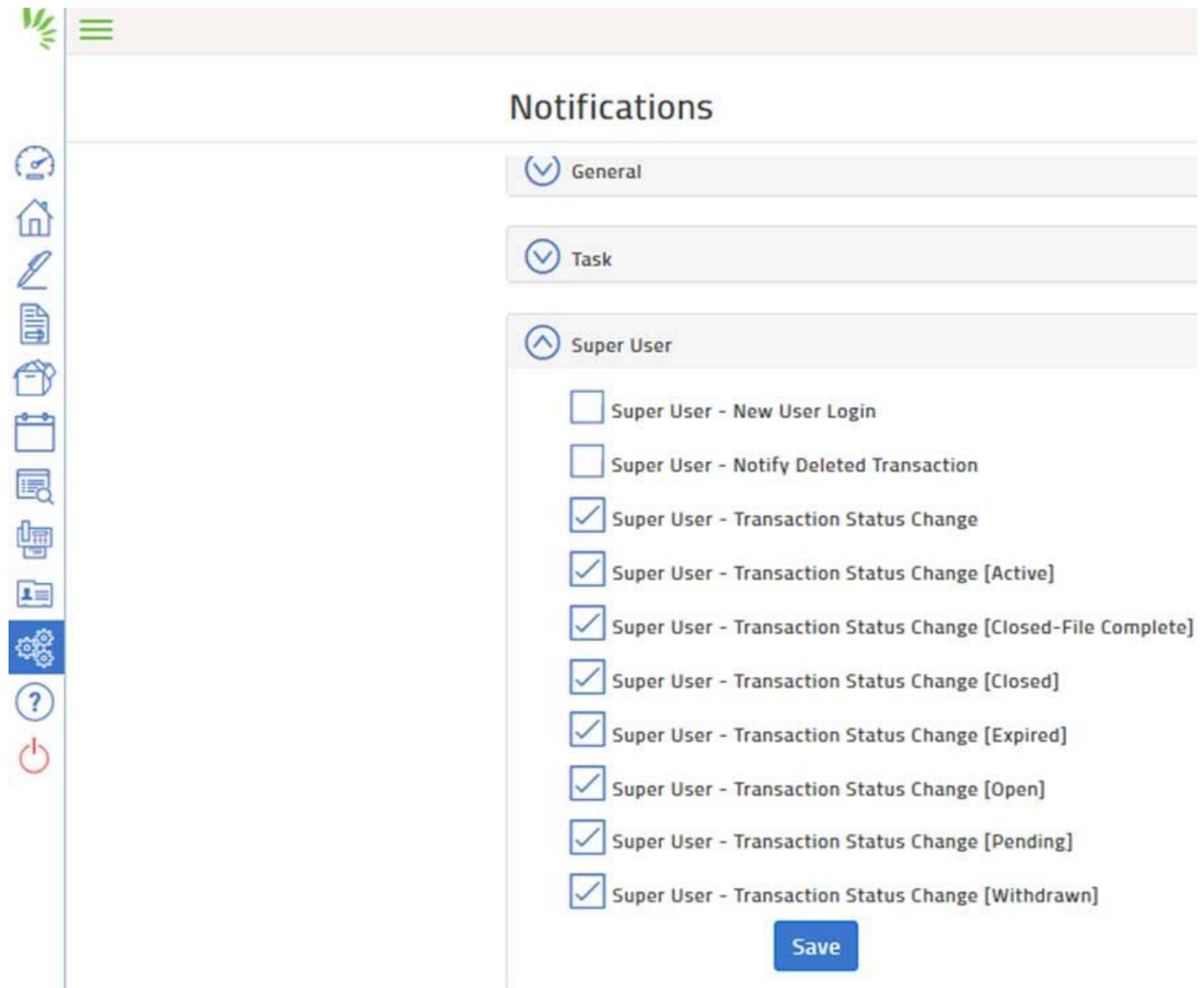


SuperUser Notifications Settings from Instanet

From GRAR Member Services

Are you the broker or office manager and getting too many emails regarding “DocBox Super User Notifications”?

In Instanet, click on the **Settings** icon on the left and then **Notifications**. Uncheck any notices that you do not want to receive and then **Save**.



The screenshot shows the Instanet interface with a sidebar on the left containing various icons. The 'Settings' icon (gears) is highlighted. The main content area is titled 'Notifications' and contains three sections: 'General', 'Task', and 'Super User'. The 'Super User' section is expanded, showing a list of notification options with checkboxes. The 'Save' button is located at the bottom right of the 'Super User' section.

Notification Type	Status
Super User - New User Login	Unchecked
Super User - Notify Deleted Transaction	Unchecked
Super User - Transaction Status Change	Checked
Super User - Transaction Status Change [Active]	Checked
Super User - Transaction Status Change [Closed-File Complete]	Checked
Super User - Transaction Status Change [Closed]	Checked
Super User - Transaction Status Change [Expired]	Checked
Super User - Transaction Status Change [Open]	Checked
Super User - Transaction Status Change [Pending]	Checked
Super User - Transaction Status Change [Withdrawn]	Checked