ACCOUNT SETUP GUIDE
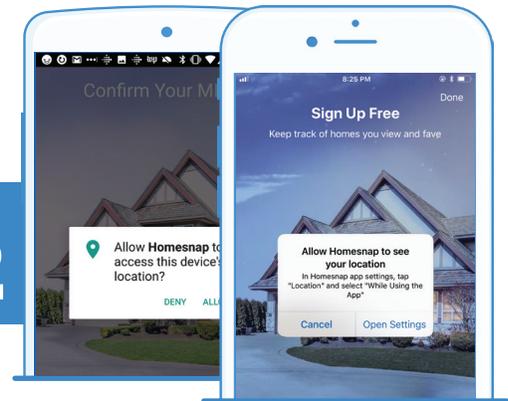
STEP 01

DOWNLOAD THE APP

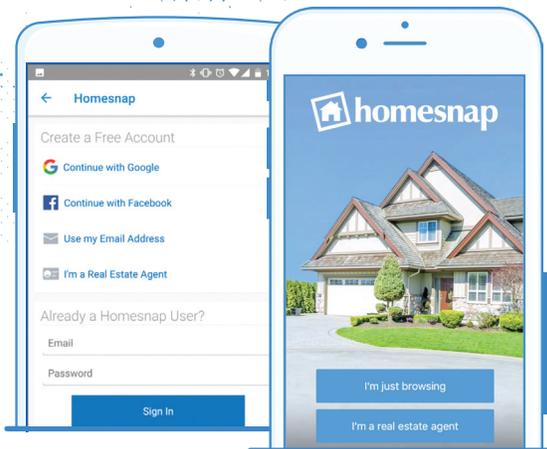» Search **"Homesnap"** in Google Play or the App Store

» Install and open the App

STEP 02

ENABLE LOCATION SERVICES

» Allow Homesnap to access your location

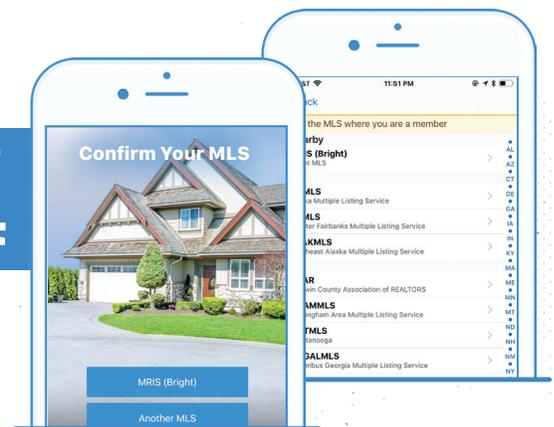» For Android devices, this prompt will appear after Step 4

STEP 03
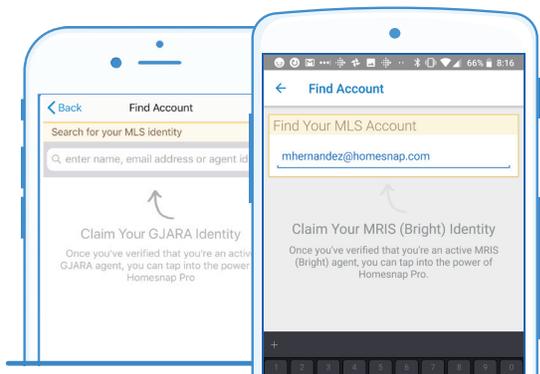
SELECT USER TYPE

» Tap **I am a Real Estate Agent**
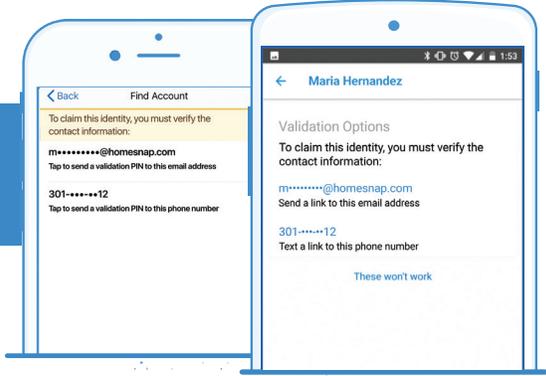
STEP 04

PICK YOUR MLS

» Select your MLS

STEP 05

FIND YOUR MLS IDENTITY

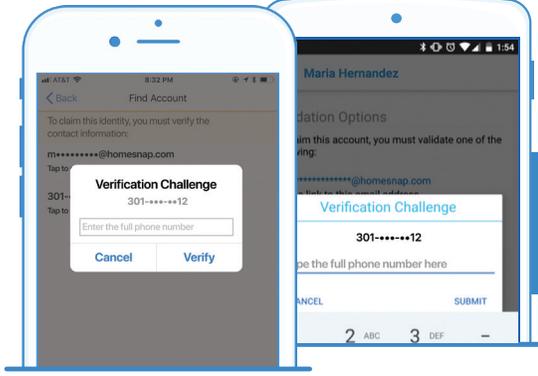» Enter your name, email, or Agent ID as found in your MLS and tap Search

STEP 06

SELECT CONTACT METHOD

» Pick a method (email or phone number) to verify your MLS account

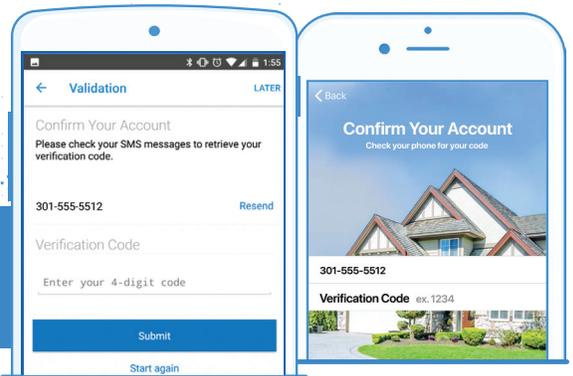» The phone verification method will only work for mobile devices, not office lines

STEP 07

VERIFY CONTACT METHOD

» Follow prompts and enter complete phone or email chosen for verification

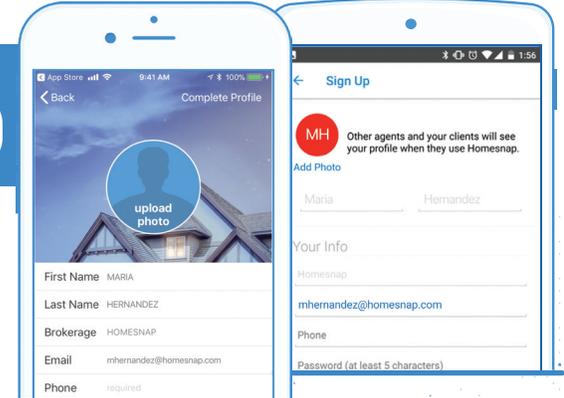» Email or phone number chosen must match what is in your MLS

STEP 08

INSERT VERIFICATION CODE

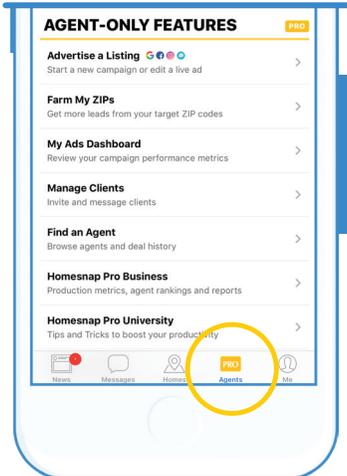» Once received via text or email, select **Confirm My Code** and enter code

STEP 09

CREATE YOUR ACCOUNT

» Create your Profile & Password

» Upload a professional headshot

» Accept Terms & Conditions

» Select Complete Profile or Confirm Account

◀ GO PRO!

» Follow introductory prompts

» Tap the **PRO Agents** tab to access educational resources at Homesnap Pro University

» Sign-up for an upcoming live webinar

STEP 10

homesnap

For further assistance with account setup, register for one of our upcoming live webinars at **Homesnap.com/university** or contact customer support at: **support@homesnap.com** or **1-866-855-2622**